



COUNTY OF LOS ANGELES

DEPARTMENT OF PARKS AND RECREATION
"Creating Community Through People, Parks and Programs"

Russ Guiney, Director

September 5, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF APPROPRIATION ADJUSTMENT
AUTHORIZATION FOR REVISED PROJECT BUDGET AND
INCREASE CHANGE ORDER AUTHORITY FOR
THE BELVEDERE SKATE PARK PROJECT
C.P. No. 69238, SPEC. No. 04-0030
(First District, 4-Vote Matter)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Approve the enclosed appropriation adjustments (Attachment B) to increase the revenue and appropriation in the amount of \$57,000 to fully fund the total revised project budget of \$1,175,891 for the Belvedere Park Skate Park Project detailed in Attachment A. The increase will be funded by Park in-Lieu Fees (\$25,000) and Proposition 40 (\$32,000).
2. Approve an increase in the change orders and contingency fund by \$107,000, from \$80,895, to a maximum amount of \$187,895 and authorize the Director of Parks and Recreation to order changes and additions in the work in accordance with Public Contract Code Section 20142.

PURPOSE OF RECOMMENDED ACTION/JUSTIFICATION

Approval of the recommended actions will increase the total project budget and the change order contingency to allow for the completion of the Belvedere Skate Park project.

On February 7, 2006, your Board approved the award of a construction contract to Sunrise Construction (dba GeoCon Engineering Inc.). The project consists of construction of an in-ground skate park facility designed for skateboarders and

rollerbladers, entry signage, sport lighting, tubular steel fence and gate, Americans with Disabilities Act (ADA) compliant picnic table and drinking fountain, litter receptacle, reseeding of turf areas, adjusting the irrigation system, and landscape shrubs and trees. In addition, the scope of work includes refurbishments to the existing restroom including fixture and toilet partition upgrades for ADA compliance, exterior paint, new tile floors and new vent grills and the addition of new skylights.

During grading of the site, five (5) abandoned septic wells and a natural gas mainline, which were not depicted on the as-built plans, were discovered under the project site. In order to protect the health and safety of the general public and to allow the project to proceed, the septic tanks must be removed, the excavated soil remediated, and the site regraded. In addition, the skate park must be reconfigured to avoid interference with the gas mainline. The redesign and construction costs required to address these unforeseen site conditions is estimated at \$75,000.

Board policy requires that departments obtain Board approval for increases in the change order contingency in excess of 10 percent of the original construction amount. Your Board previously approved a change order contingency of \$80,895. To date, \$31,670 in change orders have been issued, leaving an available balance of \$49,225. In order to fund the proposed \$75,000 change order, the addition of \$25,775 to the change order contingency is necessary. Further, an additional \$31,225 is requested to fund future change orders that may be required to complete the project. Together, the recommended increases to the change order contingency will total \$57,000 and increase the project budget to \$1,175,891.

Implementation of Strategic Plan Goals

Approval of the recommended action supports County Strategic Plan Goals for Service Excellence (Goal Number 1) Fiscal Responsibility, Goal Number 4, Children and Families' Well Being, Goal No. 5, and Community Services, Goal Number 6 by investing in public infrastructure to create a recreational facility that will serve the growing number of skateboarders, especially youth, in the unincorporated community of East Los Angeles.

FISCAL IMPACT/FINANCING

The total project budget, including plans and specifications, jurisdictional reviews, construction contract, change order contingency, consultant services, at-risk youth and County services, is currently estimated at \$1,175,891 which is \$57,000 higher than the budget previously approved by your Board on February 7, 2006.

The appropriation adjustment will increase the project budget by \$57,000 funded by Park in-Lieu Fees (\$25,000) and Proposition 40 (\$32,000). Upon your Board's approval of the appropriation adjustment, the project will be funded by the Proposition 12-Per Capita Grant (\$768,891), the Proposition 40-Per Capita Grant (\$382,000), and Park

In-Lieu Fees (\$25,000). An amendment will be forwarded to the State to increase the Proposition 40 Per Capita grant for this project. Sufficient funds will be available on the Capital Project Budget under C.P. No 69238.

Furthermore, to cover the redesign costs for the skate park features, County Services fund will be reduced by \$4,600 and will be re-allocated to the Plans and Specifications fund. Additionally, in order to fund any remaining unforeseen conditions, the County Services fund will be reduced by \$50,000 and those funds will be re-allocated to the change order contingency, as described in Attachment A. The re-allocation of these funds will not result in an increase to the total project budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The project was publicly posted on the County web page on September 21, 2005, and the mandatory bid walkthrough was held on October 4, 2005. On October 25, 2005, two (2) bids were received. Sunrise Construction (dba GeoCon Engineering Inc.) was found to be the lowest responsive and responsible bidder, and on February 7, 2006, your Board approved the award of a construction contract for the Belvedere Skate Park project to Sunrise Construction (dba GeoCon Engineering, Inc.).

In accordance with the formula described in Public Contract Code section 20142, the maximum amount of any individual change order awarded by the Department pursuant to authority delegated by your Board will not exceed \$52,900 on this project.

ENVIRONMENTAL DOCUMENTATION

On September 20, 2005, your Board found this project to be categorically exempt from the California Environmental Quality Act. The extra work discussed above is within the scope of the original project and is similarly categorically exempt.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this action will not have any impact on any other services or projects. Upon completion of the Belvedere Skate Park Project, this recreational facility will provide the public an opportunity to participate in skateboarding within the community of East Los Angeles.

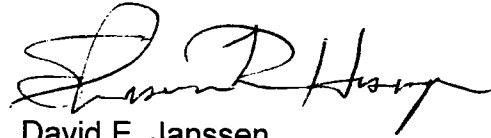
CONCLUSION

Please instruct the Executive Office-Clerk of the Board to forward one (1) conformed copy of this letter to the Chief Administrative Office, Capital Projects Division, and three (3) confirmed copies of this action to the Department of Parks and Recreation.

Respectfully submitted,



Russ Guiney
Director



David E. Janssen
Chief Administrative Officer

al:appropriationadjustment.wd

c: Executive Officer (22)
Chief Administrative Office
County Counsel

ATTACHMENT A

**APPROVAL OF APPROPRIATION ADJUSTMENT
AUTHORIZATION FOR REVISED PROJECT BUDGET AND
INCREASE CHANGE ORDER AUTHORITY FOR
THE BELVEDERE SKATE PARK PROJECT
C.P. No. 69238, SPEC. No. 04-0030
(First District, 4-Vote Matter)**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition	N/A	N/A	N/A
2. Environmental Impact Report	N/A	N/A	N/A
3. Program	12-03	12-03	12-03
4. Schematic Design	12-03	12-03	12-03
5. Design Development	02-04	02-04	02-04
6. Construction Documents	02-05	02-05	02-05
7. Jurisdictional Approval	N/A	N/A	N/A
8. Construction Contract Award	11-05	02-06	02-06
9. Construction Start	12-05	02-06	02-06
10. Beneficial Occupancy	06-06	1-07	
11. Final Acceptance	08-06	3-07	

II. PROJECT COST SUMMARY

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost
1. Land Acquisition	N/A	N/A	N/A
2. Plans and Specifications	\$59,444	\$4,600	\$64,044
3. Plan Review	\$8,508	N/A	\$8,508
4. Make-Ready Activities	N/A	N/A	N/A
5. Construction Contract	\$808,946	\$0	\$808,946
6. Change Order/Contingencies	\$80,895	\$107,000	\$187,895
7. Equipment	N/A	N/A	N/A
8. Consultant Services	\$25,735	N/A	\$25,735
9. County Services	\$127,620	(\$54,600)	\$73,020
10. Youth Employment Plan*	\$7,743	N/A	\$7,743
TOTAL	\$1,118,891	\$57,000	\$1,175,891

* Including youth employment, supervision, and materials

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FINANCIAL SOURCES:

Capital Projects/Refurbishments
Department of Parks and Recreation
Belvedere Park (1)
New Skate Park
Rev: Prop 40/CP
A01 – CP – 69238 – 882B
\$32,000 Increases Revenue

Capital Projects/Refurbishments
Department of Parks and Recreation
Parks In lieu Fees
J06 – PK – 65011 – 2000
\$25,000 Decreases Appropriation

Capital Projects/Refurbishments
Department of Parks and Recreation
Belvedere Park (1)
New Skate Park
Rev: Charges for Services Quimby/CP
A01 – CP – 69238 – R401
\$25,000 Increases Revenue

FINANCIAL USES:

Capital Projects/Refurbishments
Department of Parks and Recreation
Belvedere Park (1)
New Skate Park
Building and Improvements
A01 – CP – 69238 - 6014
\$57,000 Increases Appropriation

Capital Projects/Refurbishments
Department of Parks and Recreation
Other Charges
J06 – PK – 65011 - 5500
\$25,000 Increases Appropriation

Justification: Adjustment is necessary to increase the revenue and appropriation in order to provide sufficient funds for change orders that are related to the Belvedere Skate Park Project.

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF PARKS AND RECREATION

DEPT'S. No. 07-004
AUGUST 17, 2006

AUDITOR-CONTROLLER.
 THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO
 ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR
 ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 - VOTE MATTER

F.Y. 2006/07

SEE ATTACHED

JUSTIFICATION: ADJUSTMENT IS NECESSARY TO INCREASE THE REVENUE AND APPROPRIATION
 IN ORDER TO PROVIDE SUFFICIENT FUNDS FOR CHANGE ORDERS THAT ARE RELATED TO THE
 BELVEDERE SKATE PARK PROJECT.

Teresa Lam
 TERESA LAM, ACCOUNTING OFFICER I

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
 ADMINISTRATIVE OFFICER FOR—

ACTION

RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

Aug 25, 2006 16

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
 BOARD OF SUPERVISORS

19

AUDITOR-CONTROLLER

BY

Barbara Handman

No. 020

08-21-06 19

BY

DEPUTY COUNTY CLERK

SEND 5 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT B

**APPROVAL OF APPROPRIATION ADJUSTMENT
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BA # 020